

GOVERNMENT OF ODISHA
HOME (ELECTIONS) DEPARTMENT

No.IE (A) 06/2013- 1903 / Elec., Dated Bhubaneswar, the 22nd February 2013

From

Sri Raghuram R Iyer
Deputy Chief Electoral Officer *cum*
Deputy Secretary to Government.

To

All District Election Officers & Collectors
All Electoral Registration Officer –cum- Sub- Collectors

Sub:

Disposal of online applications- procedure thereof

Sir/ Madam,

I am directed to say that a facility to apply online for addition, deletion, correction and transposition of name has been introduced in this Department's website www.ceoorissa.nic.in under the heading "Apply Online" and "Apply Online to Delete your name". A citizen can register as a user using his mobile number, fill in the required information in the relevant form 6, 6A, 7, 8 or 8A and submit the same online. A system generated SMS will be sent to the applicant immediately as an acknowledgement.

2. By logging in the "Officer's Login" link under "For Officers" menu in this Department's website, using the Username and Password already given, an ERO –cum- Sub-Collector can view the applications submitted online under the heading "Applications Status". The application can be viewed using "View" Option, downloaded and a print out taken. If required, ERO can schedule a hearing and the applicant will be notified through SMS on his registered mobile number. After disposal of the application, the elector's data should be entered in ERMS, approved/ rejected and final update there-of completed.

3. The action taken on the online application stating whether the application has been accepted / rejected and if rejected, reasons therefore, should be sent to the applicant through SMS using "Send SMS" option. All SMSes will be system generated and sent through the ECI website. Automated system generated status reports will also be sent to the applicant's mail ID.

4. Display advertisements have been issued through leading newspapers appealing to voters to use the online facility and apply online for deletion, if their name is found in more than one place in the electoral roll. The public have been informed that the status of their online application will be notified through email/ SMS within seven days. **It is therefore very important that the applications are downloaded on a daily basis, disposed promptly and action taken intimated to the applicant within seven days for making the online application system credible and citizen friendly.**

For any further clarification in this regard you may contact Sri Arabinda Tripathy, Asst. Software Engineer # 9437184356(M)/ 0674-2391098.

Yours faithfully,



22/02/13
Deputy Chief Electoral Officer *cum*
Deputy Secretary to Government.