

By E-mail/ Fax

GOVERNMENT OF ODISHA  
HOME (ELECTIONS) DEPARTMENT

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No.IE(A)-06/2013-4385/Elec. Dated Bhubaneswar the 6<sup>th</sup> April 2013

From

**Dr. Mona Sharma, IAS**  
Chief Electoral Officer & ex-officio  
Commissioner cum Secretary to Government.

To

**All District Election Officers & Collectors**

Sub:

**Special Summary Revision of Electoral Rolls, 2013 scheduled during 8<sup>th</sup> April – 1<sup>st</sup> June 2013- decisions taken in the Video Conference held on 03.04.2013**

Sir/ Madam,


Inviting a reference to the discussions in the Video Conference held on 03.04.2013 under the chairmanship of Chief Secretary, Odisha, I am to say that the following tasks / activities should be personally reviewed and ensured:

1. Training of BLOs is completed and publication of draft roll is done on 8<sup>th</sup> April 2013,
  - (a) Supervise closely to ensure that the BLOs collect all the relevant information as per the guidelines in the working copy of electoral roll, maintain the BLO Register properly with special focus on Format F-1 which has been introduced for the first time.
2. Detailed polling station wise analysis and prioritization of polling stations with high Elector- Population ratio and low photo coverage, adopting special strategies thereof and monitoring their progress regularly,
3. Operationalise Voter Sahayata Kendras in the ERO/ Block Office, technical institutions and Common Service Centres and publicize the same through banners/ leaflets etc so that general public are facilitated to search their name/ multiple entries in the electoral roll,
4. Utilise the allotment of Rs. 25,000/- for publicity effectively. Ensure that the posters distributed during National Voters Day are displayed at all booths.
5. Mobilise maximum number of NSS, NYKS volunteers to work as Booth Level Volunteers (BLVs) to assist BLOs especially in collection of photographs and ensure they are trained properly.
6. Wherever photographs are being collected by the BLO/ other agencies using a camera/ mobile, either a placard containing the details of the voter/ photo of his

existing electoral roll without photograph should be taken for record, to minimize the errors in matching them later on.

7. Interact with the recognized political parties and the local media for wide publicity of the objectives and strategies adopted for the Special Revision programme,
8. Do weekly monitoring and review of the progress of House to House Campaign, and ensure that the EROs furnish progress reports to Chief Electoral Officer on 21<sup>st</sup> and 28<sup>th</sup> April, and 5<sup>th</sup> May 2013 (Special Campaign Days).
9. Ensure BLOs are available at booth level on Special Campaign Days.
10. As advised by Chief Secretary, in view of the ban on transfer of Roll Revision related officers, officers under orders of transfer may not be relieved without suitable substitute.

Yours faithfully,



Chief Electoral Officer & ex-officio  
Commissioner cum Secretary to Government.

Memo No. 4386/Elec, dated 6/4/13

Copy forwarded to all ERO-cum-Sub-Collectors for information and necessary action.



Dy. Chief Electoral Officer-cum-  
Dy. Secretary to Government.