



INFORMATION HAND BOOK UNDER RTI ACT, 2005

Publication under Section 4 (1) (b) of the Right to Information Act, 2005

**Chief Electoral Officer, Odisha
Unit-V, Bhubaneswar-751001**

(Updated as on 24.04.2014)

HOME (ELECTIONS) DEPARTMENT –RIGHT TO INFORMATION ACT, 2005 –
DESIGNATION OF STATE ASSISTANT PUBLIC INFORMATION OFFICERS,
STATE PUBLIC INFORMATION OFFICER AND FIRST APPELLATE AUTHORITY.

Sl. No	Name & Designation of the Office.	Designated as	Contact No.	Home (Elections) Department Office Order No. & Date.
1.	Shri J.P Das, OAS (S), Joint Chief Electoral Officer –Cum- Joint Secretary to Government , Home (Elections) Department .	First Appellate Authority.	0674-2391318	Officer Order No.5011/Elec., Dt. 14.05.2013
2.	Shri P.K Mishra, OSS, Assistant Chief Electoral Officer –Cum- Under Secretary to Government, Home (Elections) Department.	Public Information Officer.	0674-2322817	Officer Order No.5926/Elec., Dt. 05.07.2013

Chapter 1

Introduction

1.1. This Handbook is prepared in the light of the Right to Information Act, 2005 [No. 22 of 2005 dated 15th June 2005] about the objects and functions of the Department of Elections for awareness of the general public, political parties, scholars as well as educational institutions.

1.2. Section 13A of the Representation of the Peoples' Act, 1950 envisages a Chief Electoral Officer for each State who will be an officer of that State Government, as the Election Commission of India may, in consultation with that Government, designate or nominate in this behalf.

1.3. The Office of Chief Electoral Officer, Odisha is located at Unit-V, Bhubaneswar. Its main functions are to hold General Elections/Bye-elections to Parliament and the State Legislative Assembly, Presidential elections, Biennial elections to Rajya Sabha, preparation of Electoral Roll and Preparation/Issue of Electors' Photo Identity Cards.

1.4. The Chief Electoral Officer, as the head of the election machinery in the State is assisted by Additional Chief Electoral Officer, two Deputy Chief Electoral Officers, one Assistant Chief Electoral Officer besides the other ministerial staff. The District staff, viz., the District Election Officer, the Deputy District Election Officer, the Returning Officers, the Assistant Returning Officers, Electoral Registration Officers, Assistant Electoral Registration Officers and other staff also assist the Chief Electoral Officer in holding General Elections/Bye-elections to Parliament and the State Legislative Assembly, Presidential elections, Biennial elections to Rajya Sabha, Preparation of Electoral Roll and Electors Photo Identity Cards.

1.5. There are 21 Parliamentary Constituencies and each comprises 7 Assembly Segments. Out of these 3 Parliamentary Constituencies are reserved for candidates belonging to Scheduled Castes and 5 Parliamentary Constituencies are reserved for candidates belonging to Scheduled Tribes, and out of 147 Assembly Constituencies 24 are reserved for Scheduled Caste candidates and 33 are reserved for Scheduled Tribe candidates.

1.6. In the State of Odisha there are **2,91,52,514** electors as per Electoral Roll, 2014 out of which **2,84,18,024** have been issued Electors' Photo Identity Cards. There are **35,959** polling stations in the State.

1.7. Any one desiring more information on the topics covered in the hand-book, as well as other information relating to this Department, may contact Sri P.K.Mishra, Assistant CEO-Cum-Under Secretary to Government, Home (Elections) Department who is designated as the Public Information Officer for this purpose. The particulars of the office are as under:

Chief Electoral Officer, Odisha
Unit-V, Bhubaneswar-751001

1.8. The information which is not available in this hand book can be obtained through electronic media and by logging into the Chief Electoral Officer's website, viz., www.ceorissa.nic.in.